

Nombre \_\_\_\_\_ \*You are required to keep this syllabus in your binder.\*

## Spanish Course Syllabus

Profesora (Profe.) Rivera Cruz (Ms. Rivera Cruz)  
The REACH Partnership School • Fall Semester

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Please check our classroom website for daily updates on what is going on in our Spanish class. This is a great resource for finding any and all materials that you may need!

<http://profesorariveracruz.weebly.com>

**Coach Class:** Every **Wednesday** beginning at **3:35pm**, or by appointment

### **Basic Class Policies:**

The purpose of these policies is to create a positive learning environment so that every student present can succeed at the highest level of achievement.

1. Listen and Follow Directions
2. Raise Your Hand Before Speaking or Leaving Your Seat
3. Respect Your Classmates and Your Teacher
4. Keep Hands, Feet, and Objects to Yourself

**As a reminder:** No food will be permitted in the classroom (except as part of special class activities). The REACH! uniform will be required as is indicated in the Student Handbook.

### **Required School Supplies:**

For each class session, students are expected to arrive with a pen or pencil/eraser. Having a writing utensil is essential to succeeding in school. I do not require nor ask my students to bring anything other than a writing utensil and as such I will not be going out of my way to purchase this resource. Students are **highly encouraged** to bring a binder for their Spanish work.

If possible please feel free to donate pens, pencils, copy paper, hand sanitizer or tissues to our Spanish classroom. These items are the things I find myself spending the most amount of money on throughout the school year and would appreciate any and all help in providing these supplies to all of our students. I greatly appreciate and welcome any and all donations of classroom supplies. ☺

### **Leaving the Classroom:**

Students may not leave the classroom for any reason without permission. Students may not be gone for more than 5 minutes to use the restroom. If a student is gone for more than 5 minutes, they will lose participation points.

### **Tardiness/Absence:**

Students are considered tardy if they enter the classroom after the tardy bell rings (check bell schedule). If a student arrives after we have completed the drill (during the first 5 minutes of class) they will not be able to earn drill credit. Extremely tardy students (35 minutes or more) are **not guaranteed** to receive help from the teacher on work missed due to tardiness unless they come to coach class. Tardiness will be tracked in the Infinite Campus Attendance System and only excused tardiness will be able to make up work (need a written note within 3 days of extreme tardiness). The maximum amount of participation credit you can receive for the day you are extremely tardy is 0% Attendance is mandatory. Absences will be tracked in the Infinite Campus Attendance System and only excused absences will be able to make up work (need a written note within 3 days of absence). The maximum amount of participation credit you can receive for the day you are absent is 0%.

## Grading Policy

### Class Work (35%)

Classwork will be collected at the end of that class period.

### Assessments (40%)

Within every unit, you will have several major assessments, including quizzes, tests and projects.

**SWAG Board:** After every assessment, the names of the students with the top two scores will be posted on the “**S**tudents **W**ith **A**mazing **G**rades” Board.

### Homework (15%)

Homework will be assigned regularly and will always have a clear due date. The assignments will be reviewed for completion and graded for correctness. Late homework will be accepted for up to 50% credit, but must be turned in within 3 school days of the due date.

### Participation/Behavior (10%) Summary

An active presence in every class period is mandatory. Students will automatically earn 6 behavior points every day they come to class on time! 😊

Students will lose points from behavior for the following reasons:

1. Tardiness (described above)
2. Absence (described above)
3. Non-learning devices
4. Eating in class
5. Talking out
6. Horse playing
7. Leaving the class without permission
8. Using the “bathroom” for 5 or more minutes (1 point per 1 min over 5 minutes)
9. Coming to class without a writing utensil
10. Any behavior deemed not conducive to the learning environment

Students can earn 2 participation points every time they raise their hand and **answer** a question for a maximum of 4 class participation points earned every day. They may also earn points for positive behavior conducive to the learning environment as determined by the teacher.

The total daily points students can earn in this category is 10 points - 6 points for behavior, 4 points for participation.

### Late Work Policy

A student can only make up a missed assignment with an excused absence note from their parent/guardian or doctor. If a student misses class and has an excused pass all make-up work is due by the fourth day of the missed class period regardless if the excused note was received on the first, second or third day after absence (i.e. Monday absence is due Friday). If a student misses an exam, they will have one week from the date of the exam to make it up **ONLY** if they have an excused absence note. No late work will be accepted after the exam from the previous unit. **If a student is absent without excuse, no class work, assessment, etc. may be made up. No exceptions.**

\*\*\* CHEATING OF ANY SORT ON ANY CLASSWORK, ASSESSMENT  
OR HOMEWORK LEADS TO AN AUTOMATIC ZERO. \*\*\*